

CRAVEN COUNTY
BUDGET AMENDMENTS FY 2016

Budget Amendments for January 19, 2016

HEALTH

Budget Amendment – Additional State Funds Awarded

Jennifer Blackmon, Human Services Deputy Director, presented the following budget amendment for the Board's approval.

Health/Family Planning

| | | | |
|--------------------|-------------|--------------------|-------------|
| 101-6400-349-12-00 | \$16,489.00 | 101-6400-440-32-05 | \$16,489.00 |
| State Revenues | | Prescription Drugs | |
| TOTAL | \$16,489.00 | TOTAL | \$16,489.00 |

Justification: Additional funding in the amount of \$16,489 has been awarded to CCHS in order to provide Family Planning services for TANF patients in order to prevent out-of-wedlock births. Funds will be used to purchase different forms of long acting contraception such as depo-provera, Implanon & Mirena IUD's. Funds to be spent by May 31, 2016.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and carried in a roll call vote with six (6) "ayes", there being one (1) "nay" from Commissioner Liner.

SOCIAL SERVICES

Budget Amendment to Add HCCBG Funding Received

Alfreda Stout, DSS Deputy Director, presented the following budget amendment requesting approval of additional Home and Community Care Block Grant (HCCBG) funding for Fiscal Year 2015-2016. There is a 10% local match required for this funding.

DSS/CARTS/Sen Comp/Havelock

| | | | |
|--------------------|-------------|----------------------|-------------|
| 101-7221-349-27-00 | \$10,723.00 | 101-7221-450-40-00 | \$11,914.00 |
| HCCBG in Home St | | Contractual Services | |

101-0000-399-01-00 \$ 1,191.00
Fund Balance

| | | | |
|-------|-------------|-------|-------------|
| TOTAL | \$11,914.00 | TOTAL | \$11,914.00 |
|-------|-------------|-------|-------------|

Justification: Additional funds awarded for the Home and Community Block Grant (HCCBG) from the Division of Aging for Fiscal Year 15/16. Funding is 90% Fed/State with a 10% required County match for DSS.

Commissioner Sampson moved to approve the budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendment to Increase Line Item Due to Anticipated Donations to the Sunshine Center

Ms. Stout presented the following budget amendment requesting to increase line item due to anticipated donations for the Sunshine Center, as well as funding expected from the CarolinaEast Medical Center. Commissioner Dacey asked for a brief update. Ms. Stout reported that they expanded the program this year to a second day (Tuesday). It is still private pay except donations from the hospital foundation, which pay for indigent care.

DSS 7292 Sunshine Center

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|-----------------------------------------|------------|-----------------------------------------|------------|
| 101-7292-336-39-00 General Donations | \$4,400.00 | 101-7292-450-32-22 Donation Supplies | \$4,400.00 |
| TOTAL | \$4,400.00 | TOTAL | \$4,400.00 |

Justification: Increasing line item due to anticipated donations for the Sunshine Center this current fiscal year.

Commissioner Mark moved to approve the budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendment – Social Services Line Item

Ms. Stout presented the following budget amendment, explaining that the County Social Services line item is utilized to pay expenses associated with mandated Adult Protective Services and Guardianship cases. The Craven County Department of Social Services provides service on average to 50 or more individuals per month.

Costs generally associated with adult protective services and guardianship cases include: psychological and or medical expenses, adult care and/or nursing home room and board, medications, legal and estate fees, etc. This line item also provides payment for but is not

limited to: disposition of unclaimed bodies, transports, contract with “ARC” for specific guardianship cases, etc.

Since June, Craven County DSS has been involved with two cases that have presented unexpected and higher than average costs for room and board, additional supervision, medication, psychological needs and evaluations, and other related costs. These have already exceeded the annual allocation.

Based on a review of currently known and projected costs done in August, the Agency anticipates needing an additional \$80,000 through June 30, 2016. Previously, in September of 2015, \$40,000 was requested.

The agency requested an additional \$34,000 to provide funding through June 2016.

Adult Services 7221

| | | | |
|--------------------|-------------|-----------------------|-------------|
| 101-0000-399-01-00 | \$34,000.00 | 101-7221-450-39-05 | \$34,000.00 |
| Fund Balance | | County Social Service | |
| TOTAL | \$34,000.00 | TOTAL | \$34,000.00 |

Justification: Requesting \$34,000 to be utilized in meeting the needs of individuals through the provision of Adult Protective and Guardianship Services. Both services are mandated through North Carolina State Statutes.

Commissioner Liner inquired if there has been any feedback from the Veterans Administration (VA) yet in regard to their assistance. Ms. Stout responded that the individual currently at issue is not VA eligible; however she has not checked on the VA for future issues. Commissioner Dacey asked if there has been any help from Trillium Health Care. Ms. Stout responded that they have not been successful with the agency so far. Commissioner Dacey stated that he will try to intervene with Trillium as the County’s Commissioner representative.

Commissioner Sampson moved to approve the budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Budget Amendment – Additional Low Income Energy Assistance Program Funding Received

Ms. Stout presented the following budget amendment requesting to add additional Federal funding received for the Low Income Energy Assistance Program (LIEAP). Funds are 100% Federal, there is no County match.

Mandated 7291

| | | | |
|--------------------|-------------|--------------------|-------------|
| 101-7291-349-32-00 | \$13,605.00 | 101-7291-450-23-07 | \$13,605.00 |
| CIP, NCNG, CP&L | | Energy LIEAP | |
| TOTAL | \$13,605.00 | TOTAL | \$13,605.00 |

Justification: Additional funding received for Low Income Home Energy Assistance Program (LIEAP). There is no County match. Funds are 100% Federal. Current budget in HTE is the state estimate for the year of \$380,604. This additional funding authorization results in an additional \$13,605 for a new total allocation of \$394,209.

Commissioner Liner inquired how much of the \$380,000 has been spent. Ms. Stout responded that she is not sure because it changes daily.

Commissioner McCabe moved to approve the budget amendment, as requested, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

EMERGENCY SERVICES – EMS/RESCUE GRANTS COUNTY MATCH

Emergency Services Director, Stanley Kite, presented the following requests to match Fire/Rescue/EMS Grants received from the NC Office of State Fire Marshal on behalf of No. 9 Township Fire & Rescue, No. 7 Township Fire & Rescue, Vanceboro Rescue Squad and Ft. Barnwell Rescue Squad.

Grant Awards:

| | |
|------------------------------|-------------|
| No. 9 Township Fire & Rescue | \$13,752.00 |
| No. 7 Township Fire & Rescue | \$24,964.00 |
| Vanceboro Rescue Squad | \$25,000.00 |
| Ft. Barnwell Rescue Squad | |

Commissioner Dacey inquired how these grant awards fit in with the policy the Board adopted regarding these kinds of requests. Mr. Kite responded that the rescue squads do not fall under the policy. The five departments brought forward the possibility of receiving these grants during the budget period and these fire departments also perform rescue functions.

Commissioner Mark moved to approve the following budget amendments, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Township 9 Fire & Rescue

| | | | |
|---------------------------|-------------|-----------------------------|-------------|
| 101-0000-399-01-00 | \$13,753.00 | 101-0567-410-97-83 | \$13,753.00 |
| Fund Balance Current Year | | Transfer to Fire Department | |
| 249-0000-366-01-00 | \$13,753.00 | 249-2900-410-96-99 | \$13,753.00 |
| From General Fund | | Twp. 9 fire/res match | |
| TOTAL | \$27,506.00 | TOTAL | \$27,506.00 |

Justification: Budget Craven County's 50% matching grant funds to Township #9 Fire & Rescue as awarded by the NC Dept. of Insurance.

No. 7 Township Fire & Rescue

| | | | |
|---------------------------|-------------|-----------------------------|-------------|
| 101-0000-399-01-00 | \$24,965.00 | 101-0567-410-97-83 | \$24,965.00 |
| Fund Balance Current Year | | Transfer to Fire Department | |
| 247-0000-366-01-00 | \$24,965.00 | 247-2900-410-96-99 | \$24,965.00 |
| From General Fund | | #7 Twp. Fire/Res Match | |

Justification: Budget Craven County's 50% matching grant funds to No 7 Township Fire & Rescue as awarded by the NC Dept. of Insurance.

Vanceboro Rescue

| | | | |
|---------------------------|-------------|-----------------------|-------------|
| 101-0000-399-01-00 | \$25,000.00 | 101-2829-410-33-20 | \$25,000.00 |
| Fund Balance Current Year | | Vanceboro Grant Match | |
| TOTAL | \$25,000.00 | TOTAL | \$25,000.00 |

Justification: Budget Craven County's 50% matching grant funds to Vanceboro Rescue Squad as awarded by the NC Dept. of Insurance.

Ft. Barnwell Rescue

| | | | |
|---------------------------|-------------|--------------------------|-------------|
| 101-0000-399-01-00 | \$12,955.00 | 101-2827-410-33-20 | \$12,955.00 |
| Fund Balance Current Year | | Ft. Barnwell Grant Match | |
| TOTAL | \$12,955.00 | TOTAL | \$12,955.00 |

Justification: Budget Craven County's 50% matching grant funds to Ft. Barnwell Rescue Squad as awarded by the NC Department of Insurance.

Budget Amendments for January 4, 2016

**FINANCE – PAMLICO SOUND HAZARD MITIGATION PLAN BUDGET
ORDINANCE**

Finance Director, Craig Warren, presented the following Pamlico Sound Hazard Mitigation Plan budget ordinance for the Board's approval. Commissioner Mark moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Pamlico Sound Regional Hazard Mitigation Plan

HMGP 1969-006
Fund 281

This ordinance is hereby approved in the following amount for expenditure of the Pamlico Sound Regional Hazard Mitigation Plan.

Expenditures:

| | | |
|----------------|----|-----------|
| Administration | \$ | 80,000.00 |
| TOTAL | \$ | 80,000.00 |

The following revenue is hereby approved for the Pamlico Sound Regional Hazard Mitigation Plan.

Revenues:

| | | |
|----------------------------------|----|-----------|
| Grant – NC Dept of Public Safety | \$ | 80,000.00 |
| TOTAL | \$ | 80,000.00 |

This ordinance is hereby approved this 4th day of January, 2016.

Budget Amendments for December 21, 2015

**CITY OF HAVELOCK – FORMER PHOENIX LANDFILL SITE RE-DEVELOPMENT
BUDGET AMENDMENT**

Commissioner Sampson moved to approve the following budget amendment, fulfilling the County's obligation pursuant to the agreement adopted on September 28, 2015, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Special Appropriation – City of Havelock

| | | | |
|--------------------|-------------|--------------------------------|-------------|
| 101-0000-301-02-00 | \$23,000.00 | 101-0190-450-96-91 | \$23,000.00 |
| Prior year taxes | | Special appropriation Havelock | |
| TOTAL | \$23,000.00 | TOTAL | \$23,000.00 |

Justification: On 9/28/15, an agreement was signed between the City of Havelock and the County regarding the City's interest in acquiring parcels of land outside the municipal boundaries. The City would need to satisfy all ad valorem tax liens assessed by the County on that property. Given the environmental issues with respect to the parcels, also known as Phoenix

Landfill Site, the County agreed to appropriate to the City the same amount to assist the City in the remediation and other development activities to be undertaken by the City. The City paid \$22,198.32 to satisfy the liens. Under the agreement, the County will now pay the City the same amount.

SHERIFF – BUDGET AMENDMENTS

Justice Assistant Grant – Firearms

Administrative Captain, Jesse Pittman, presented the following budget amendment for the Board's approval. Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Sheriff's

| | | | |
|-------------------------------------|-------------|----------------------------------|-------------|
| 101-2022-377-04-00 | \$10,624.00 | 101-2022-410-73-21 | \$10,624.00 |
| Grants Bureau of Justice Assistance | | Capital Outlay C/O \$500-\$4,999 | |
| TOTAL | \$10,624.00 | TOTAL | \$10,624.00 |

Justification: This budget amendment is to request the allocation of funds to line item 101-2022-410.73-21 to be spent on firearms for the Sheriff's Office set forth in the public hearing that took place on December 7, 2015.

Budget for Bullet Proof Vests

Captain Pittman presented the following budget amendment for the Board's approval. Commissioner Tyson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Sheriff's

| | | | |
|---------------------------|-------------|----------------------------------|-------------|
| 101-0000-399-01-00 | \$10,750.00 | 101-2001-410-73-21 | \$10,750.00 |
| General Fund/Fund Balance | | Capital Outlay C/O \$500-\$4,999 | |
| TOTAL | \$10,750.00 | TOTAL | \$10,750.00 |

Justification: The Craven County Sheriff's Office applied for bullet proof grant funding through the Department of Justice Assistance for the current FY. This would have been a 50/50 match of funds to purchase vests. Once the application was processed we were notified by the Department of Justice that we did not receive funding this FY. The reason given was that federal funding this year was going to disparate counties and since there was a population of over 100,000 that did not qualify for funding. The purchase of bullet proof vests is essential to the safety of the patrol and criminal division deputies. These vests will be purchased for new hires and will replace worn vests that have expired. There is a five year expiration date on vests.

FINANCE – BUDGET AMENDMENT

Rick Hemphill, Assistant County Manager – Finance/Administration, presented the following budget amendment for the Board's approval. Commissioner Sampson moved for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Schools

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|------------------------------------|----------------------|--------------------------------------|----------------------|
| 101-0000-399-01-00 Fund Balance | \$(22,000.00) | 101-8500-480-37-04 Capital Outlay | \$(22,000.00) |
| TOTAL | \$(22,000.00) | TOTAL | \$(22,000.00) |

Justification: On July 8, 2015 the county increased School Systems Capital Outlay allocation by \$50,000 for requested welding improvements at WCHS. The project was able to be completed at a cost of \$28,000. Need to return the balance of \$22,000 to fund balance.

Budget Amendments for December 7, 2015

Budget Amendment Twp. #9 Fire and Rescue

Commissioner McCabe moved to approve the following budget amendment, as requested, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Fire Department

| | | | |
|---------------------------------------|----------------|------------------------------------|----------------|
| 249-0000-399-01-00 No. 9 Twp. Fire | \$81.00 | 249-2900-410-11-04 Workers Comp | \$81.00 |
| TOTAL | \$81.00 | TOTAL | \$81.00 |

Justification: To cover shortage in line items for workers compensation additional premium per VFIS of North Carolina invoice dated 11/11/15.

HEALTH – APPROVE BUDGET AMENDMENT AND AWARD CONTRACT FOR ADULT PRIMARY HEALTH CLINIC RENOVATION

Gene Hodges, Assistant County Manager – Facilities/Operations and Scott Harrelson, Health Director, presented the bids received for renovations and expansion of examination space for the Adult Primary Care Clinic in the Craven County Health Department, made necessary by its designation as a Federally Qualified Health Center (FQHC).

| Contractor | Bid Amount |
|--------------------------|-------------------|
| A R Chesson Construction | \$414,000 |
| Brydge & Lee | \$346,770 |
| Primus Contracting, Inc. | \$329,951 |
| Pro Construction | \$364,300 |
| T E Davis Construction | \$388,000 |

Primus Contracting, Inc. was the low bidder at \$329,951. Staff has met with Primus Contracting and have found savings in the project which can now be completed for \$304,646. In order to move forward with this project, a budget amendment of \$100,000 was requested to increase the project budget in the Health Department capital outlay line item.

Commissioner Sampson moved to approve the budget amendment and to authorize execution of the contract with Primus Contracting, Inc., seconded by Commissioner McCabe. In a roll call vote, the motion carried with four (4) "ayes", there being three (3) "nays" from Commissioners Dacey, Mark and Tyson.

Health/Adult Primary Care

| | | | |
|--------------------|-----------|--------------------|-----------|
| 101-6612-375-01-00 | \$45,833 | 101-6612-440-73-01 | \$100,000 |
| Medicaid Max | | C/Outlay Over \$5K | |
| 101-6612-377-43-00 | \$54,167 | | |
| FQHC | | | |
| TOTAL | \$100,000 | TOTAL | \$100,000 |

Justification: Estimates/Proposals for the Adult Primary Care clinic expansion are higher than anticipated. Requesting additional \$100K to ensure project will be completed successfully. The first year FQHC funding is for \$704,167. Craven County Health Department only budgeted \$650,000. No Medicaid Max was budgeted for FY16; however, the department received \$22,917.24 on 10/22/15 for FYE 2014 and anticipates another Med Max payment for FYE by June 30, 2016.

RECREATION BUDGET AMENDMENT FOR TRILLIUM GRANT

Recreation and Parks Director, Eddie Games, presented the following budget amendment to budget the \$750,000 grant received from Trillium. Commissioner Dacey stated that he checked with Trillium and inquired about the source of the money. He stated that savings from reinvestments produced a surplus (less spent on managed care than received) but it is not intended for use by the general public. These funds must be spent for those persons with disabilities. The Howell Center equipment is aged and he hopes that Creekside Park will be a magnet for users in all areas of the County. Chairman Liner reiterated that funding was not requested by the County.

Commissioner Sampson moved to approve the following budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Recreation

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|-------------------------------------------------|---------------------|------------------------------------------|---------------------|
| 101-8001-346-11-00 Trillium Health Resources | \$750,000.00 | 101-8001-460-73-02 Other Improvements | \$750,000.00 |
| JOURNAL ENTRY | | | |
| 371-0571-400-97-01 To General Fund | \$100,000.00 | 371-0000-101-00-00 Cash | \$100,000.00 |
| 101-0000-101-00-00 Cash | \$100,000.00 | 101-8001-366-07-00 From Reserve | \$100,000.00 |
| TOTAL | \$950,000.00 | TOTAL | \$950,000.00 |

Justification: Need to budget the \$750,000 grant from Trillium Health Resources to construct an inclusive playground at Creekside Park.

Budget Amendment – Tri Community Fire District

Mr. Hemphill presented the following budget amendment for Tri Community Fire District. Tri Community will utilize these funds toward the planning and construction of their new fire station. Fire tax increases will cover the estimated mortgage. Commissioner McCabe moved to approve the following budget amendment, as presented, seconded by Commissioner Mark and unanimously carried in a roll call vote.

Fire Department

| | | | |
|---------------------------------------|----------------|------------------------------------|----------------|
| 249-0000-399-01-00 No. 9 Twp. Fire | \$81.00 | 249-2900-410-11-04 Workers Comp | \$81.00 |
| TOTAL | \$81.00 | TOTAL | \$81.00 |

Justification: To cover shortage in line items for workers compensation additional premium per VFIS of North Carolina invoice dated 11/11/15.

Budget Amendments for November 16, 2015

Health Director, Scott Harrelson, presented the following two budget amendments for the Board's approval.

HEALTH/HIV/STD State

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------------------------|-------------------|----------------------------------------|-------------------|
| 101-6301-349-76-00 State Revenues | \$2,000.00 | 101-6301-440-25-00 Travel/Training | \$1,595.00 |
| | | 101-6301-440-32-08 Medical Supplies | \$ 269.00 |
| | | 101-6301-440-32-40 Other Supplies | \$ 136.00 |
| TOTAL | \$2,000.00 | TOTAL | \$2,000.00 |

Justification: State awarded funds to CCHD in order to assist in the preparation of the transition to ICD-10 to ensure maximal reimbursement for services; \$1,595 – American Academy of Professional Coders (AAPC). This will pay for employee (Blas Burgos) to become a certified professional biller so that the billing staff can have the expertise in proper coding, claims submission & revenue maximization. Once certified, this employee can assist fellow staff members (check-out staff), LPN's, RN's etc.) the proper coding techniques for billing HIV/STD office visits. This on-line training would occur in-house. The remaining funds will go towards the purchase of condoms and client education materials to reduce the spread of HIV and other STD's.

Commissioner Liner stated that he supports only training purposes for fund use.

Commissioner Sampson moved to approve the budget amendment, seconded by Commissioner McCabe and carried with six (6) "ayes", there being one "nay" from Commissioner Liner.

HEALTH/WIC BF Peer Counseling

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|-------------------------------------------|---------------|----------------------------------|---------------|
| 101-6022-349-13-00 WIC Education State | \$15,548.00 | 101-6022-440-10-02 F/T Salary | \$9,075.00 |
| | | 101-6022-440-11-01 FICA | \$ 696.00 |
| | | 101-6022-440-11-02 Retirement | \$ 614.00 |

| | | | |
|-------|--------------------------------------------|------------|-------------|
| | 101-6022-440-11-03 401K | \$ 364.00 | |
| | 101-6022-440-11-04 Worker's Comp | \$ 71.00 | |
| | 101-6022-440-11-06 Health Insurance | \$2,218.00 | |
| | 101-6022-440-11-07 Dental Insurance | \$ 168.00 | |
| | 101-6022-440-11-08 Life Insurance | \$ 14.00 | |
| | 101-6022-440-11-09 Disability Insurance | \$ 24.00 | |
| | 101-6022-440-25-00 Travel Training | \$ 100.00 | |
| | 101-6022-440-31-11 Gasoline | \$ 60.00 | |
| | 101-6022-440-32-01 Office Supplies | \$ 150.00 | |
| | 101-6022-440-32-40 Other Supplies | \$1,414.00 | |
| | 101-6022-440-73-21 C/O \$500-\$4,999 | \$ 580.00 | |
| TOTAL | \$15,548.00 | TOTAL | \$15,548.00 |

Justification: New WIC Breastfeeding Peer Counseling funding in the amount of \$15,548 awarded to CCHD to provide mother-to-be support, encouragement and education about breastfeeding in order to promote and increase breastfeeding rates. Funds will pay for 50% of F/T employee (Kamara Burgos) who provides for a greater continuity of care and increased access for clients served by the program and 10% of another F/T employee (Susan Diamond) who will supervise the program. Remaining funds will cover meals/gasoline for quarterly meetings (usually in Greenville), furniture & lock for breastfeeding room and misc supplies as needed.

Commissioner Sampson moved to approve the budget amendments, seconded by Commissioner Tyson and unanimously carried in a roll call vote.

During discussion Mr. Harrelson stated that anyone enrolled in the WIC program is eligible for this training.

Commissioner Dacey asked if there are any metrics available to measure the effectiveness of this initiative. Mr. Harrelson responded that effectiveness could be demonstrated by a reduction in the use of infant formula. He confirmed this would be recurring funding. Commissioner Dacey stated that he would support the program on the condition that Mr. Harrelson would report to the Board on its effectiveness prior to the next budget cycle.

Budget Amendments for November 2, 2015

Assistant County Manager – Finance/Administration, Rick Hemphill, presented the following budget amendment for the Board's approval.

Water

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|-------------------------------------------------|------------------------|-------------------------------------|------------------------|
| 401-0000-399-01-00 Fund Balance Current Year | \$13,776,228.00 | 401-4500-475-98-40 Transfer | \$13,776,288.00 |
| JOURNAL ENTRY | | | |
| 401-4500-475-98-40 Transfer | \$13,776,228.00 | 401-0000-102-00-00 Money Market | \$13,776,228.00 |
| 422-0000-102-00-00 Money Market | \$13,776,228.00 | 422-0000-366-18-00 From Water Op | \$13,776,228.00 |
| TOTAL | \$13,776,228.00 | TOTAL | \$13,776,228.00 |

Justification: Budget/transfer of funds from water operating to the Castle Hayne Aquifer Project.

Request to Adopt the Flood Mitigation Assistance Project Budget Amendment and Ordinance for the FY 14 Grant

The Board was requested to adopt the following budget amendment and budget ordinance for the Flood Mitigation Assistance Project. This project is proposed to elevate five repetitively damaged residential structures and is 100% FEMA funding, no County funds required.

Commissioner Mark moved to adopt the following project budget amendment and budget ordinance and to authorize the Chairman's signature, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Planning

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|-----------------------------------------|---------------------|---------------------------------|---------------------|
| 286-0000-348-89-01 NCDEM State Grant | \$716,863.00 | 286-4032-430-76-38 Elevation | \$716,863.00 |
| TOTAL | \$716,863.00 | TOTAL | \$716,863.00 |

Justification: Budget amendment needed to accept and expend grant funds awarded for Flood Mitigation Assistance (FMA) PJ-04-NC-2014-005. Project is proposed to elevate five residential structures.

Transportation Director, Kelly Walker, explained that CARTS was approved to purchase three vehicles in FY 2015 by the County and the State, which were not delivered prior to June 30, 2015 due to supply issues. The vehicles were delivered in October 2015. A receivable was recorded for the grant reimbursement from the State due to the expectation that these vehicles would have been received and payment issued before closing the 2015 fiscal year. The grant reimbursement is being held in fund balance and she requested the following budget amendment to budget it. Commissioner McCabe moved to approve the following budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

7001-CARTS Administration

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------------------------------|---------------------|------------------------------------|---------------------|
| 101-0000-399-01-00 General Fund Balance | \$122,416.00 | 101-7001-450-73-01 Over \$5,000 | \$122,416.00 |
| TOTAL | \$122,416.00 | TOTAL | \$122,416.00 |

Budget Amendments for October 19, 2015

CARTS Director, Kelly Walker, presented the following budget amendments to reflect the ROAP (Rural Operating Assistance Program) allocation amounts for Craven, Jones, and Pamlico counties recently released by the North Carolina Department of Transportation (NCDOT). Commissioner Dacey moved to approve the following budget amendments, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Transportation Grants (CARTS)

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|-----------------|---------------|---------------------|---------------|
|-----------------|---------------|---------------------|---------------|

| | | | |
|---------------------------|-------------------|---------------------------|-------------------|
| 101-7026-348-26-00 | \$ (2,139.00) | 101-7026-450-39-25 | \$ (2,139.00) |
| Craven Gen Transportation | | Co System Transportation | |
| 101-7026-348-34-00 | \$ (82.00) | 101-7026-450-39-50 | \$ (82.00) |
| Jones Co Transportation | | Jones Co Transportation | |
| 101-7026-348-43-00 | \$ 1,256.00 | 101-7026-450-39-51 | \$ 1,256.00 |
| Pamlico Co Transportation | | Pamlico Co Transportation | |
| 101-7028-349-11-00 | \$(10,699.00) | 101-7028-450-39-25 | \$(10,699.00) |
| Co System Transportation | | Co System Transportation | |
| 101-7028-348-34-00 | \$ (540.00) | 101-7028-450-39-50 | \$ (540.00) |
| Jones Co Transportation | | Jones Co Transportation | |
| 101-7028-348-43-00 | \$ 134.00 | 101-7028-450-39-51 | \$ 134.00 |
| Pamlico Co Transportation | | Pamlico Co Transportation | |
| 101-7024-348-21-00 | \$ (375.00) | 101-7024-450-39-25 | \$ (375.00) |
| EDTAP Craven | | EDTAP Craven | |
| TOTAL | \$(12,445.00) | TOTAL | \$(12,445.00) |

Justification: NCDOT/PTD adjusted FY 2016 ROAP-EDTAP, RGP, and EMPL funds according to NC legislative action. This budget amendment will match the line items with the FY 2016 ROAP allocations.

Transportation CARTS

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------------|----------------|-------------------------|---------------|
| 101-7002-368-13-00 | \$ (2,139.00) | 101-7001-450-31-01 | \$(12,311.00) |
| General Public - Craven | | Regular Vehicle Expense | |
| 101-7002-368-14-00 | \$ (82.00) | | |
| General Public Jones | | | |
| 101-7002-368-15-00 | \$ 1,256.00 | | |
| General Public – Pamlico | | | |

101-7002-368-28-00 \$(10,699.00)

Craven Employment

101-7002-369-33-00 \$(540.00)

Jones Employment

101-7002-369-38-00 \$ 134.00

Pamlico Employment

101-7002-368-02-00 \$(375.00)

EDTAP Craven

101-7002-369-50-00 \$(26.00)

EDTAP – Jones

Budget Amendments for October 5, 2015

Assistant County Manager – Finance Administration, Rick Hemphill, submitted the following budget amendment for the Board’s approval. Commissioner Sampson for its approval, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Emergency Services/LEPC

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------|-------------------|---------------------|-------------------|
| 101-0000-399-01-00 | \$1,105.00 | 101-2303-410-24-00 | \$553.00 |
| Fund Balance | | Meetings | |
| | | 101-2303-410-32-40 | \$552.00 |
| | | Other Supplies | |
| TOTAL | \$1,105.00 | TOTAL | \$1,105.00 |

Justification: Grant award for Tier II fees. Monies to be used for meetings and promotional and outreach materials

Request for Budget Amendment to Add Additional Crisis Intervention Program (CIP) Funding Received

Alfreda Stout, DSS Deputy Director, presented the following budget amendment requesting to add additional federal funding received for the Crisis Intervention Program (CIP).

Commissioner Sampson moved to approve the following budget amendment, seconded by Commissioner McCabe and unanimously carried in a roll call vote. Commissioner Liner asked if the Sheriff's Department will be brought in to help deal with disruptive or disorderly clients during distribution of crisis intervention funds. Ms. Stout responded that she has some funding budgeted for that if it becomes necessary.

Mandated 7291

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------|-------------|--------------------|-------------|
| 101-7291-349-32-00 | \$10,895.00 | 101-7291-450-23-04 | \$10,895.00 |
| CIP, NCNG, CP&L | | Energy CIP | |
| TOTAL | \$10,895.00 | TOTAL | \$10,895.00 |

Justification: Additional funding received for Crisis Intervention Program (CIP). There is no County match. Funds are 100% federal. Current budget in HTE is the state estimate for the year of \$380,604. This additional funding authorization results in an additional \$10,895, for a new total allocation of \$391,499.

Request for Budget Amendment to Add Family Caregiver Funding Received

Ms. Stout presented the following budget amendment requesting approval of Family Caregiver Title III-E funds for Fiscal Year 2015-2016.

Funding for Fiscal Year 15-16 is proposed as follows:

In Home Services, incontinence supplies for adults, support and educational meetings to include: Memory Café, Grandparents Support Group, Early Onset Alzheimer's Support Group and Powerful Tools Training for Caregivers. Funding may also provide home delivered meals, congregate, respite services and resource information.

Commissioner McCabe moved to approve the following budget amendment, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Senior 7295/Adult Serv 7221

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------|-------------|--------------------|------------|
| 101-7221-349-22-00 | \$16,268.00 | 101-7221-450-40-00 | \$9,500.00 |

| | | | |
|--------------------|-------------|----------------------|-------------|
| Service Staff Ovhd | | Contractual Services | |
| | | 101-7295-450-39-42 | \$2,768.00 |
| | | Family Caregiver Res | |
| | | 101-7295-450-40-00 | \$4,000.00 |
| | | Contractual Services | |
| TOTAL | \$16,268.00 | TOTAL | \$16,268.00 |

Justification: Request for approval of Family Caregiver Title III-E for Fiscal Year 2015-2016. There is no local match required for Family Caregiver Title III-E funding. Total allocation awarded is \$19,158. Originally anticipated funding budgeted was \$2,890, therefore, an additional \$16,268 is requested to be added to the budget. Funding is proposed as follows: In Home Services, incontinence supplies for adults, support and educational meetings to include: Memory Café, Grandparents Support Group, Early Onset Alzheimer's Support Group, and Powerful Tools Training for Caregivers. Funding may also provide home delivered meals, congregate, respite services, and resource information.

Commissioner Jones inquired how clients will be identified. Ms. Stout stated that most referrals have been through word of mouth, physicians' offices, other agencies, etc. Commissioner Liner asked to clarify who controls these funds, which as Ms. Stout verified, come through the Area Agency on Aging.

Budget Amendments for Sept 21,2015

Craven County Health Director, Scott Harrelson, presented the following budget amendments:

Use of Reserve Funds 371

Health/Dental

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------------|------------|--------------------------|------------|
| 101-5500-366-07-00 | \$6,905.00 | 101-5500-440-73-01 | \$6,905.00 |
| Transfer in from Reserve | | C/O Over | |
| 371-0000-399-01-00 | \$6,905.00 | 371-0571-400-97-01 | \$6,905.00 |
| Approp Fund Balance | | Transfer to General Fund | |

JOURNAL ENTRY

| | | | |
|--------------------|------------|--------------------------|------------|
| 101-0000-101-00-00 | \$6,905.00 | 101-5500-366-07-00 | \$6,905.00 |
| Gen Fund Cash | | Transfer in from Reserve | |
| 371-0571-400-97-01 | \$6,905.00 | 371-0000-101-00-00 | \$6,905.00 |
| To General Fund | | County Reserve Cash | |
| TOTAL | \$6,905.00 | TOTAL | \$6,905.00 |

Justification: Use of dental reserve funds to purchase handheld x-ray machine. The current x-ray machine is over six years old and inoperable. Used daily for business operations on the dental mobile.

Commissioner Liner inquired what about the amount of the remaining reserve balance. Mr. Hemphill responded approximately \$50,000.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Health/Preparedness/Response

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------|-------------|-----------------------|-------------|
| 101-5010-348-00-00 | \$20,000.00 | 101-5010-440-10-02 | \$8,230.00 |
| State Grant | | Salaries/Fulltime | |
| | | 101-5010-440-25-02 | \$.26 |
| | | Mileage Reimbursement | |
| | | 101-5010-440-31-11 | \$ 213.00 |
| | | Gasoline | |
| | | 101-5010-440-40-00 | \$2,000.00 |
| | | Contractual Services | |
| | | 101-5010-440-32-40 | \$6,431.00 |
| | | Other Supplies | |
| | | 101-5010-440-73-21 | \$3,100.00 |
| | | C/Outlay | |
| TOTAL | \$20,000.00 | TOTAL | \$20,000.00 |

Justification: State awarded CCHD an additional \$20,000 Preparedness & Response funding. This funding will cover Bioterrorism and Ebola Preparedness Response. Fulltime salary covers CCHD employees' reimbursement for time spent working in the mass dispensing exercise on 8/7/15, as well as personal vehicle usage and gasoline utilized during this exercise. An additional \$2,000 will go to Strategic Emergency Management for additional policies, procedures and training required for Preparedness & Response Capital - \$1,500 to purchase a cell phone booster to be located in the board room which will serve as the Incident Command Center and \$1,600 – vaccine temp alert unit for logging and storing data on refrigerators which meets new state regulations; \$6,431 will stock/restock supplies utilized in the exercise – vests, cones, clipboards, ponchos, etc.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Alfreda Stout, DSS Deputy Director, presented the following budget amendments.

County Social Services Line Item

The County Social Services line item is utilized to pay expenses associated with mandated Adult Protective Services and Guardianship cases. The Craven County Dept. of Social Services provides service on average to 50 or more individuals per month. Costs generally associated with adult protective services and guardianship cases include: psychological and or medical expenses, adult care and/or nursing home room and board, medications, legal and estate fees, etc. This line item also provides payment for but is not limited to: disposition of unclaimed bodies, transports, contract with “ARC” for specific guardianship cases, etc.

Since June, Craven County DSS has been involved with two cases that have presented unexpected and higher than average costs for room and board, additional supervision, medication, psychological needs and evaluations, and other related costs. These have already exceeded the annual allocation.

Based on a review of currently known and projected costs, DSS anticipates a need for an additional \$80,000 through June 30, 2016.

Placement and related costs for adult protective and guardianship services can be very fluid. Therefore, an additional \$40,000 was requested to provide funding through December 2015, with a review of potential additional needs at that time.

Senior 7295

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------|-------------|--------------------|-------------|
| 101-0000-399-01-00 | \$40,000.00 | 101-7221-450-39-05 | \$40,000.00 |

Fund Balance

County Social Service

TOTAL \$40,000.00

TOTAL \$40,000.00

Justification: Requesting \$40,000 to be utilized in meeting the needs of individuals through the provision of Adult Protective and Guardianship Services. Both services are mandated through North Carolina State Statutes.

Commissioner Dacey moved to approve the budget amendment, as requested, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Roll Forward Unspent Donation Funds from Prior FY Senior Meals Program

Ms. Stout requested to roll forward from the prior fiscal year unspent funds donated to the Senior Program and Meals Program.

DSS 7295 Senior

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------|------------|--------------------|------------|
| 101-0000-399-01-00 | \$6,112.00 | 101-7295-450-32-29 | \$1,999.00 |
| Fund Balance | | Donations – Meals | |
| | | 101-7295-450-32-31 | \$4,113.00 |
| | | Donations – Senior | |
| TOTAL | \$6,112.00 | TOTAL | \$6,112.00 |

Justification: Roll forward unspent funds donated to the Senior Program and Meals Program in Fiscal Year 2014-2015.

Commissioner Sampson moved to approve the budget amendment, as requested, seconded by Commissioner McCabe and unanimously carried in a roll call vote.

Mr. Hemphill presented the following budget amendments for approval.

Fire Departments – Multiple

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------|------------|--------------------|------------|
| 244-0000-399-00-00 | \$2,140.00 | 244-2901-410-11-04 | \$2,140.00 |

| | | | |
|-----------|------------|--------------|------------|
| Cove City | | Workers Comp | |
| TOTAL | \$2,140.00 | TOTAL | \$2,140.00 |

Justification: To cover shortage of Fire Department's Worker's Compensation line item for VFIS invoice dated 7/29/15 in the amount of \$90,560.00.

Fire/Special Service Districts

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------|-------------|--------------------------|-------------|
| 243-0000-366-01-00 | \$20,000.00 | 243-2900-410-96-99 | \$20,000.00 |
| From General Fund | | Little Swift Creek match | |
| 244-0000-366-01-00 | \$21,000.00 | 244-2901-410-96-99 | \$ 3,000.00 |
| From General Fund | | Cove City Match | |
| | | 244-2902-410-96-99 | \$14,720.00 |
| | | Dover match | |
| | | 244-2903-410-96-99 | \$ 3,280.00 |
| | | Ft. Barnwell Match | |
| 249-0000-366-01-00 | \$ 9,683.00 | 249-2900-410-96-99 | \$ 9,683.00 |
| From General Fund | | Township #9 match | |
| TOTAL | \$50,683.00 | TOTAL | \$50,683.00 |

Justification: To budget Craven County's 50% matching portion of fire grants awarded to certain VFD's. Funds are already in the General Fund as the Board of Commissioners approved \$50,683 for grant matches in the FY '16 budget.

Commissioner Mark moved to approve the budget amendments, as presented, seconded by Commissioner Liner and unanimously carried in a roll call vote.

Budget Amendments for August 17, 2015

Assistant County Manager of Finance/Administration, Rick Hemphill, presented the following budget amendments for the Board's approval. Commissioner Sampson moved for their approval, seconded by Commissioner Liner and unanimously carried in a roll call vote.

Fire Department – Multiple

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------|-----------------|---------------------|-----------------|
| 244-0000-399-00-00 | \$60.00 | 244-2902-410-11-04 | \$60.00 |
| Dover | | Workers Comp | |
| 249-0000-399-00-00 | \$515.00 | 249-2900-410-11-04 | \$515.00 |
| Twp. #9 | | Workers Comp | |
| TOTAL | \$575.00 | TOTAL | \$575.00 |

Justification: To cover shortage of Fire Departments Workers Compensation line item for VFIS invoice dated 7/29/15 in the amount of \$90,560.00.

Cooperative Extension

| | | | |
|---------------------------|-------------------|--------------------|-------------------|
| 101-0000-399-01-00 | \$4,314.00 | 101-4211-420-32-40 | \$4,314.00 |
| Fund balance current year | | Other supplies | |
| TOTAL | \$4,314.00 | TOTAL | \$4,314.00 |

Justification: Need to carry over the \$4,314 Expanded Food and Nutrition Education Program (EFNEP) balance from FY 15 to FY 16.

Register of Deeds

| REVENUES | AMOUNT | EXPENDITRES | AMOUNT |
|--------------------|---------------------|--------------------|---------------------|
| 101-1001-366-07-00 | \$175,000.00 | 101-1001-400-73-01 | \$175,000.00 |
| 371-0000-399-01-00 | \$175,000.00 | 371-0571-400-97-01 | \$175,000.00 |
| TOTAL | \$350,000.00 | TOTAL | \$350,000.00 |

Justification: Provide for funding of back scanning in Register of Deeds. Money transferred from Capital Reserve.

Budget Amendments for August 3, 2016

Alfreda Stout, Deputy Director of Social Services, presented the following budget amendment to adjust line items to align with funds awarded for the Home and Community Care Block Grant (HCCBG) from the Division of Aging for FY 2015-2016.

DSS/CARTS/Sen Comp/Havelock

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------|---------------|----------------------|---------------|
| 101-7221-349-27-00 | \$(4,825.00) | 101-7221-450-40-00 | \$(18,618.00) |
| HCCBG in Home St | | Contractual Services | |
| 101-0000-399-01-00 | \$(536.00) | | |
| Fund Balance | | | |
| 101-7221-349-79-00 | \$(11,932.00) | | |
| HCCBG Care Mgmt | | | |
| 101-0000-399-01-00 | \$(1,325.00) | | |
| Fund Balance | | | |
| 101-7295-377-28-00 | \$ 8,732.00 | 101-7295-450-40-00 | \$ 475.00 |
| HCCBG Home Delvd | | Contractual Services | |
| 101-0000-399-01-00 | \$ 970.00 | | |
| Fund Balance | | | |
| 101-7295-377-26-00 | \$(8,305.00) | | |
| HCCBG Congregate | | | |
| 101-7002-348-04-00 | \$ 6,891.00 | 101-7001-450-31-01 | \$ 6,891.00 |
| HCCBG Tran St GRN | | Reg Vehicle Exp | |
| 101-0564-348-30-00 | \$ 24,379.00 | 101-0564-450-91-23 | \$ 24,379.00 |
| Senior Companion | | Senior Companion | |
| 101-0564-377-26-00 | \$ 18,000.00 | 101-0564-450-91-24 | \$ 20,809.00 |
| HCCBG Hvlock Snr | | Havelock Senior | |

101-0564-377-16-00 \$ 2,809.00

USDA Havelock Sen

| | | | |
|-------|-------------|-------|-------------|
| TOTAL | \$33,936.00 | TOTAL | \$33,936.00 |
|-------|-------------|-------|-------------|

Justification: Adjusting line items to align with funds awarded for the Home & Community Care Block Grant (HCCBG) from the Division of Aging for Fiscal Year 15-16. Funding is 90% Fed/State with a 10% required County match for DSS.

Assistant County Manager of Finance/Administration, Rick Hemphill, presented the following budget amendment for the Board's approval.

| REVENUES | AMOUNT | EXPENDITURES | AMOUNT |
|--------------------|-------------|--------------------|-------------|
| 101-0401-366-07-00 | \$40,750.00 | 101-0401-400-73-01 | \$27,500.00 |
| | | 101-0401-400-73-02 | \$13,250.00 |
| 371-0000-399-01-00 | \$40,750.00 | 371-0571-400-97-01 | \$40,750.00 |
| TOTAL | \$81,500.00 | TOTAL | \$81,500.00 |

Justification: Provide for continued funding of Video Arraignment project (Juris Link) \$27,500 in 73-01 and for Mobile Software Upgrade (New World) \$13,250 in 73.02. Both of these projects were started in FY 15 but not completed. Both are coming from Capital Reserve. This is to provide the funding necessary to complete the two projects in the FY 16 budget.

Commissioner Mark moved to approve the budget amendment, as presented, seconded by Commissioner Sampson and unanimously carried in a roll call vote.

Budget Amendments for July 6, 2015

The Board was requested to approve the following budget amendment. Mr. Harrelson explained that the mission and selection process for counties in "project lazarus" is a determination of being at high risk for overdose incidents. Commissioner Dacey moved to approve the budget amendment, as presented, seconded by Commissioner Liner and unanimously carried in a roll call vote.

Health/Risk Reduction

| | | | |
|--------------------|------------|--------------------|------------|
| 101-6700-349-04-00 | \$3,284.00 | 101-6700-440-27-00 | \$2,500.00 |
|--------------------|------------|--------------------|------------|

State Revenues

Advertising

101-6700-440-32-40 \$ 784.00

Other Supplies

TOTAL \$3,284.00

TOTAL \$3,284.00

Justification: Newly acquired state funds – must be spent by July 31, 2015. Funds awarded to educate and support providers and patients about the epidemic of prescription drug overdoses; \$2,500 will be used for a ½ minute Public Service Announcement (PSAs) played at Beartown Cinema for six months; \$784 will be used to purchase prescription magnets and disposal bags listing the various drop-off sites for proper disposal of prescription drugs.

Alfreda Stout, Assistant Social Services Director presented the following budget amendments for the Board's approval.

DSS IM 7211

101-7211-349-19-00 \$70,125.00

101-7211-450-73-21 \$50,000.00

Inc Maintenance Staff and Overhead

Capital Outlay

101-0000-399-01-00 \$23,375.00

101-7211-450-32-40 \$43,500.00

Fund Balance

Other Supplies

TOTAL \$93,500.00

TOTAL \$93,500.00

Justification: Due to delayed final approval from the State resulting in insufficient time to purchase within fiscal year deadlines, requesting to roll forward this previously approved one time opportunity to purchase computer related equipment for Income Maintenance Caseworkers performing tasks in the NC FAST system. Equipment purchased will be reimbursed at a 75% Federal participation rate.

Commissioner Liner moved to approve the budget amendment, as presented, seconded by Commissioner Dacey and unanimously carried in a roll call vote.

DSS Admin 7201

101-7211-349-19-00 \$13,388.00

101-7201-450-32-40 \$26,777.00

Inc Maint Staff & Overhead

Other Supplies

101-0000-399-01-00 \$13,389.00

Fund Balance

| | | | |
|-------|-------------|-------|-------------|
| TOTAL | \$26,777.00 | TOTAL | \$26,777.00 |
|-------|-------------|-------|-------------|

Justification: Request to roll forward additional Medicaid revenue that was approved in the March 16, 2015 budget amendment for the transformation of the Vanceboro

Work Release Center into a record storage site. The vendor that was chosen to provide the shelving units for the project failed to meet requirements and deadlines for the project. Unfortunately, there was not time in FY 14-15 to order shelving from another vendor.

Commissioner Sampson moved to approve the budget amendment, as presented, seconded by Commissioner McCabe and unanimously carried in a roll call vote.